



CITY OF PULLMAN

Public Works and Planning Departments

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MEMORANDUM

TO: Pullman Historic Preservation Commission

FROM: Pete Dickinson, Planning Director PD
Jason Radtke, Assistant Planner JR

FOR: Meeting of July 11, 2016

SUBJECT: Historic Preservation Commission Business

DATE: July 5, 2016

The material below provides background information for the agenda items to be addressed by the HPC at its July 11 meeting.

1. Discuss Preparations for the Guided Walking Tour Planned for This Fall.

During your June meeting, you discussed hosting an historic walking tour in late September. At that time, Chairman Warnick asked each of you to decide which seven to ten properties listed in the walking tour brochure you would determine to be significant enough to be included on this tour.

In addition, further consideration should be given to marketing this event. To this end, staff has contacted the Parks and Recreation Department to inquire about including this event in the fall Parks brochure. Alan Davis, Parks Superintendent, agreed to publish a description of this event in the fall Parks brochure. Additional marketing ideas previously discussed included:

- Newspaper (Moscow-Pullman Daily News and/or the Lewiston Tribune's Art Edition);
- Radio;
- Community Updates;
- Chamber of Commerce;
- Parks and Recreation Brochure;
- Whitman County Historical Society; and
- Direct mailing to various community members and organizations.

At this time, staff would entertain further discussion of these items in order to prescribe assignments for both tour stops and marketing efforts.

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2. Discuss the Possible Addition of Pullman Register of Historic Places Entries to the WISAARD Website.

Recently, Commissioner Root reached out to Kim Gant of the Department of Archaeology and Historic Preservation regarding adding properties listed on the Pullman Register of Historic Places to the WISAARD database. This will make the information easier to access by other researchers. After discussion, staff would entertain a motion to allow or deny pursuit of this activity.